



CHECK LIST FOR DESIGNERS

Note: Starred items are mandatory. **They must be included on this sheet or with the instructions submitted.**

For Office Use Only:

*Garment # _____ Garment Name _____

***Designer's Name** _____

(Please include your name on everything sent to TKGA & Cast On)

*Circle the size of the model: XS, S, M, L, 1X, 2X, 3X Other (explain): _____

* Finished Measurements of model: Chest _____ Total Length _____ Armhole _____

*Fit: (Circle one)

This garment is: Over sized (6" or more ease) Classic Fit (2-4" ease) Close Fitting (0-2" ease)

*Yarn(s) Used: Include at least an 18" piece of each yarn used for layout and design. Include quantity, yarn name, number of strands to be used, (Color Number/Name) **and a band for each** if possible. Include color sequence, if applicable.

*Needle size(s) used:

*Notions: (#) _____ (Size) _____ " Buttons; (Length) _____ " Zipper; Other _____

***Gauge**

*in Stockinette St _____ sts _____ rows = 4"/10 cm.

*in Stitch Pattern: St Pat name _____ * _____ sts _____ rows = 4"/10 cm

****Hard copy of all information should be typed or neatly printed; if instructions are not legible, they can lead to mistakes. Submissions may also be made on floppy disk, or electronically via e-mail.**

****Please check all information for accuracy before submitting.**

*Include instructions for all stitch patterns used, other than St st, Rev St st, Seed st, and Garter st.
Standard Ribbing may be listed as k1, p1; k2, p2, OR as 1X1 Rib, 2X2 Rib.

*Include all **non-standard** (per Craft Yarn Council Standards) abbreviations or special terms used for the garment (see list in *Cast On*).

*Include **complete** instructions for sample garment, and a computer generated schematic and charts, if used.
Note: pattern should include BOTH chart and written instructions (boxed for easy featured pullout) should be

included. If hand drawn schematics and/or charts are submitted, there will be a **\$30 charge per schematic or chart.**

*Include construction notes (i.e., worked from bottom up, etc.). Include explanations for certain stitch combinations (i.e., why they are used in this instance, etc.). what techniques are featured, and how to do them.

*Include designer notes:

- What options might be possible (for trim, color combinations, stitch pattern changes – including how this will affect the fit, etc.).

*Additional payment can be earned by providing a lesson on a technique that is featured in your pattern. Swatches or photographed examples in progress are needed for lessons. Photo quality is a must: high resolution, clarity and contrast.



BASIC FORMAT FOR PATTERN SUBMISSIONS

Level of Experience: *Beginner, Easy, Intermediate, Experienced*

Name of garment
designed by *name*

Sizes: *XS (S, M, L, 1X, 2X, 3X)* At least 3 sizes

Finished Measurements

Chest at Underarm: *36 (40, 44)*" List finished sizes

Finished Length: *22 1/2 (23 1/4, 24)*" This is total length, including shoulder shaping, if any

Materials

Company Name YARN NAME (oz/g, yd/m, %fiber/%fiber):

(,) balls-skeins-hanks # [color number color name] (MC)

(,) balls-skeins-hanks # [color number color name] (CC)

OR for several different yarns

Company Name YARN NAME (oz/g, yd/m, %fiber/%fiber):

(,) balls-skeins # [color number color name] (A)

Company YARN NAME (oz/g, yd/m, %fiber/%fiber):

(,) balls-skeins # [color number color name] (B)

Company YARN NAME (oz/g, yd/m, %fiber/%fiber):

1 ball-skein-hank each # [color number color name] (C), # [color number color name] (D)

One pair each size 6 and 8 (4 and 5mm) needles or size to obtain correct gauge

One 16"(40mm) size 6 (4mm) circular needle

One set of 5 or 4(?) size 6 (4mm) double pointed needles

Two stitch markers

Two stitch holders

Crochet hook size F/5 (4mm)

Tapestry needle

Six – OR - x (,) 3/4"-diameter buttons – zipper, other notions as needed

Gauge

In St st - or pattern st name using larger needles, x sts and x rows = 4"/10 cm

12 st Cable using larger needles meas 2" wide – or any other gauge info

To save time, take time to check gauge.

Construction Notes

Required

Special abbreviations

As needed, if not on list in CAST ON - Example:

C4B – Slip 2 sts to cn and hold in back, k2, k2 from cn.

Pattern Stitches [Use capital letter at beg of each row/rnd - others lower case unless shown otherwise on Abbreviation list, e.g. MC, M1, RS. Put a period at end of each row.

Name (multiple of x sts + x; x-row rep)

Row 1 (RS): K2, * p1, k1; rep from * across – or - to last 2 sts, k2.

Row 2 and all WS rows: K2, * (p1, k1) 3 times, k2; rep from * across.

Rep Rows 1 - ? for St pat name .

Back

Using smaller/larger needles and CC, CO xx (xx) sts; beg St pat name. Work even for 2" – or – x rows, ending with a WS row. Change to larger needles and St st OR Join MC.

Est pat: K1, [edge st (es), work in Gtr st throughout], work x sts in St pat name, work St pat name across center x (x, x) sts.....word as is needed for garment if necessary.

Body Shaping: If used.

Work even until piece meas xx (,)" from beg, ending with a WS row.

Armhole Shaping: BO 3 sts at beg of next 2 rows, 2 sts at beg of next 4 rows, then dec 1 st each side EOR once – xx (,) sts rem; work even in pat as est until armhole meas xx " from beg of shaping, ending with a WS row.

WHILE AT THE SAME TIME, beg V-neck shaping

Neck Shaping: Work xx sts for shoulder; place center xx sts on holder for Back neck; join a second ball of yarn and - OR – BO center xx sts for Back neck, - work to end. At each neck edge, BO xx (,) sts once, xx sts twice, then dec 1 st each neck edge EOR once; - xx (,) sts rem each shoulder. Work even until armhole meas xx"; BO rem sts.

- OR -

Shoulder Shaping: At each side, BO (,) sts 3 times – BO x sts at beg of next 2 rows, x sts at beg of next 2 rows, BO rem sts.

- OR –

Shoulder and Neck Shaping:

Front

Work as for Back until piece meas xx" from beg – OR – Work as for Back until armhole meas xx" from beg of shaping, ending with a WS row.

Armhole Shaping: If different than Back.

Neck Shaping: Same format as Back. Work even until armhole OR piece meas same as Back to shoulder, BO all sts. – OR - meas same as Back to Shoulder shaping, ending with a WS row. Shape Shoulders as for Back.

Left Front (Also see Front above)

Using smaller needles and CC, CO xx (xx) sts; work as for Back to beg of armhole shaping, ending with WS row. Include inst for bands if worked at this time.

Armhole Shaping:

Neck Shaping:

Right Front

Work as for left Front, rev all shaping. - , WHILE AT THE SAME TIME, (if bands worked at this time, include Buttonhole inst).

Sleeves

Using xx needles and color, CO xx (xx) sts; work Ribbing as for Back, inc x sts evenly across last row.

Sleeve Shaping: Inc 1 st each side this row, then every x rows x times – (,) sts. Work even until piece meas xx (,)" from beg, ending with a WS row.

Shape Cap: BO x sts at beg of next x rows, x sts at beg of next x rows, then dec 1 st each side EOR x times – xx (,) sts rem; BO rem sts.

Pockets

This may be listed here for Patch Pockets, or at the beg of inst for Pocket linings as is appropriate for your garment.

Collar

If worked as a separate piece, then attached

Finishing

Block pieces to finished measurements. Sew shoulder seams.

Neck band: With RS facing, using *smaller needles and color*, beg at right shoulder seam/center of Front band, pick up and k x sts along right Front neck shaping, x sts from Back neck *or from holder* ; pick up and k x sts along left Front neck shaping, *OR from holder/ending at center of Front band*. Work in *St pat* for x "; BO loosely in pat on next row *or Bo all sts Knitwise on next (WS) row*.
Or state total number to be picked up and how to work.

Button band: With RS facing, using *smaller needles and color*, pick up and k x sts along left Front edge – OR – CO x sts. *Instructions.*

Place x markers for buttons, evenly spaced along button band, first x " from lower edge, last *centered on Neck Band*. – OR – *at beg of neck shaping – OR ?*

Buttonhole band: Work as for Button band, working buttonholes opposite markers on Row x as follows: * Work in pat as est to marker; *k2tog, yo*; rep from * x times, work to end. – OR – *Kx sts, k2tog, yo.*

Collar: Pick up and knit – OR – CO, *then instructions.*

Set in sleeves, matching shaping. – OR - Meas down x " from shoulder, Front and Back, and place markers; sew Sleeves between markers. Sew side and sleeve seams.

Sew Buttons opposite Buttonholes. Sew in Zipper. Work x rows single crochet around all edges. Any other inst specific to this pattern.

Designer Note: *Required*

Designer Tip: *Required*

Include a sample drawing of a schematic and/or chart if needed. Include all items below that apply:

Bottom width, Side length to armhole, Armhole depth, Back neck width, Shoulder width, Front and/or Back neck drops, Total length, Ribbing or Edging depth, Bottom width of sleeve, Top width of sleeve, Cap depth of sleeve, Total length of sleeve

A sketch of the garment outline and pointers to things we need to be sure to photograph clearly – to go with your construction notes and designer tips, etc.